

SMART
AUTOMATION
GRANT (SAG)
USER
REFERENCE

For Company User

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1 Introduction

Welcome to the Smart Automation Grant (SAG) User Reference Guide. This reference guide is designed to help you navigate through the system and maximize its full potential. It also explains on Smart Automation Grant (SAG) features & functions in the system.

2 About Smart Automation Grant (SAG)

The Smart Automation Grant was introduced in the National Economic Recovery Plan or Pelan Jana Semula Ekonomi Negara (PENJANA) in June 2020.

The main objectives of the Smart Automation Grant are:

- i. To assist as well as incentivise Small and Medium Enterprises (SMEs) and Mid-Tier Companies (MTCs) to automise and digitalise operations, production and trade channels
- ii. To improve efficiency in the manufacturing and services sector
- iii. To reduce reliance on low-skilled foreign workers
- iv. To provide job opportunities in high value-added sectors
- v. To enhance SME competitiveness on an international level
- vi. To be aligned with the National Policy on Industry 4.0
- vii. To boost domestic investment

3 General

3.1. URL

<https://e-sag.mida.gov.my>

3.2. Username and Password

Username and password will be given after company register their profile in the system. Company username and password will be sent through their registered email. Please ensure that the company use valid email address during company registration.

3.3. System Requirement

Requirements	Details
Processor	At least Intel Pentium® III 400 MHz
Memory	At least 128 megabytes (MB)
Operating System	Microsoft Windows® XP or higher
Web Browser	<ul style="list-style-type: none">o Google Chrome (best viewed)o Mozilla Firefoxo IE 11 & above

4 Getting Started

- Go to <https://e-sag.mida.gov.my>. You will be directed to below page.

MIDA Not yet register? **REGISTER**

Smart Automation Grant (e-SAG)

The Smart Automation Grant was introduced in the National Economic Recovery Plan or Pelan Jana Semula Ekonomi Negara (PENJANA) in June 2020.

The main objectives of the Smart Automation Grant are:

- To assist as well as incentivise Small and Medium Enterprises (SMEs) and Mid-Tier Companies (MTCs) to automise and digitalise operations, production and trade channels
- To improve efficiency in the manufacturing and services sector
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- To provide job opportunities in high value-added sectors
- To enhance SME competitiveness on an international level
- To be aligned with the National Policy on Industry 4.0
- To boost domestic investment

Technical Enquiries | **Learn about the system**

Application Guidelines

Notes: Submissions received after **3.00 PM** on a working day will be evaluated on the following working day.

✉ *Any enquiries on e-SAG, please email to investmalaysia@mida.gov.my*

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Disclaimer: While every effort has been made to ensure that the information provided in this website is accurate and reliable, MIDA shall not be liable for any special, incidental or consequential damages that may result from the usage of information obtained from this Website.
Eligible company may apply for MIDA Smart Automation Grant (SAG) from 4 December 2020 until 31 December 2021. However, consideration of such application is subject to the availability of funding and allocation by the Government of Malaysia and current policy in force.
Best viewed using Google Chrome, or Mozilla Firefox.

- Click here  if you have any enquiries about the system.
- Click here  to learn about the smart automation grant.
- Click here  for guidelines on how to use the system.

- Click button **REGISTER** to register your company for the first time. You will be directed to below page.

MIDA MALAYSIAN INVESTMENT DEVELOPMENT AUTHORITY
INVEST IN MALAYSIA > YOUR PROFIT CENTRE IN ASIA

Company Registration Form

Company Information

* Company Name: Company ABC

* New SSM Registration No.: 2019030991
* Old SSM Registration No.: H-123456

* Date of Incorporation: 09-03-1991
* Income Tax Ref. No.: 123456789

* Correspondence Address: Jalan ABC 1, Jalan ABC 2, Jalan ABC 3

* City: Kuala Lumpur
* Postcode: 50470

* State: W.P. - Kuala Lumpur

* Office Telephone No.: 0123456789
Fax No.: Fax No.

Contact Person

* Name: Manager ABC
* Designation: Manager

* Email: Email
* Mobile Telephone No.: 0123456789

* Enter Code: 8BVUFz (Non-Case Sensitive)

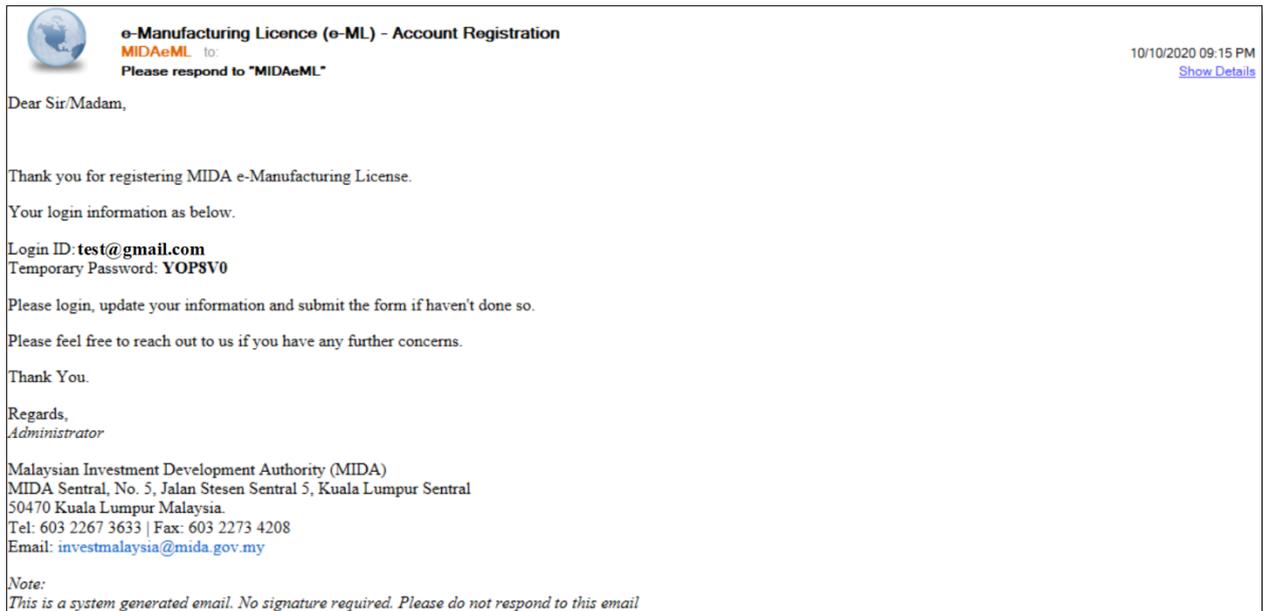
[Change Image]

Register →

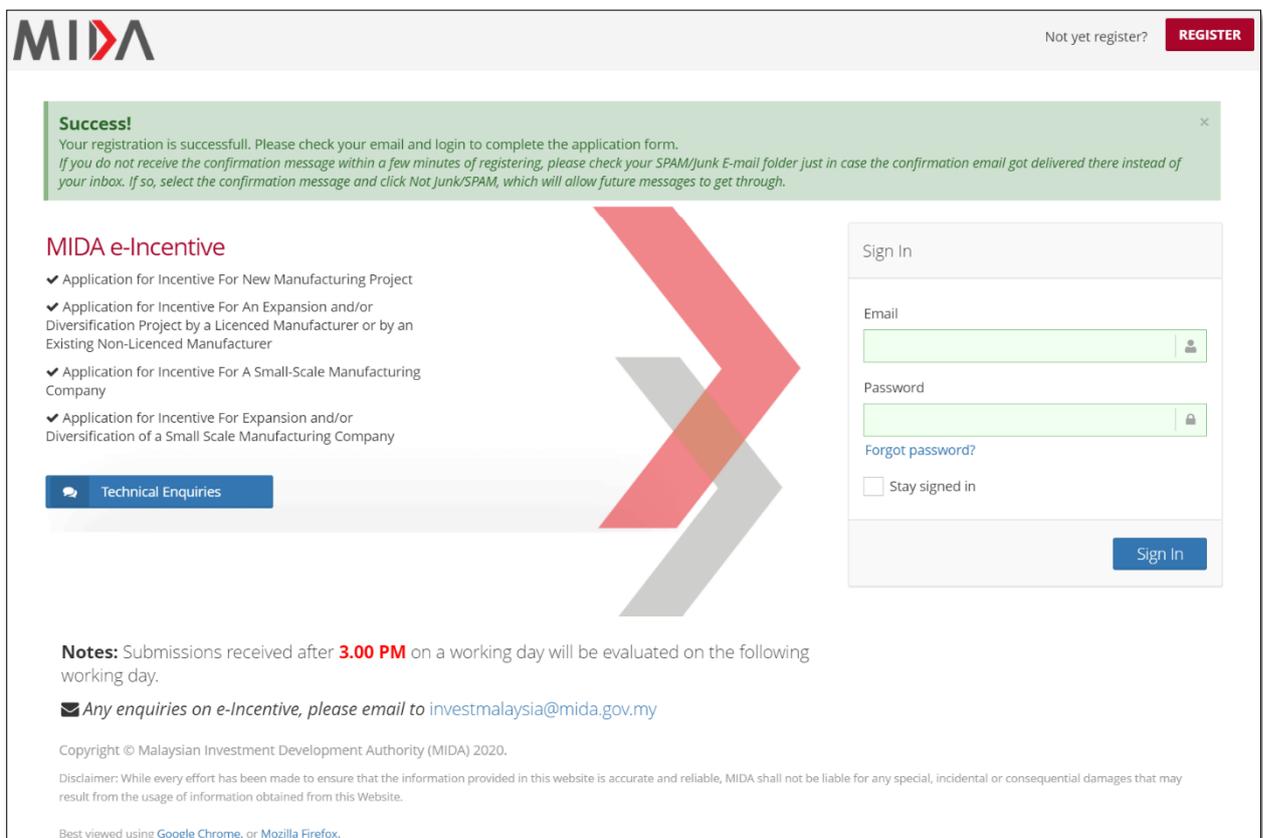
- Please fill-in all required information. Make sure you use valid email address as sign-in information will be sent to your email.
- Click button **Register** to register your company details. Once you successfully register, you will receive your sign-in details.
- Below popup will be displayed once your information is successfully registered.

Success!
Your registration is successful. Please check your email and login to complete the application form.
If you do not receive the confirmation message within a few minutes of registering, please check your SPAM/Junk E-mail folder just in case the confirmation email got delivered there instead of your inbox. If so, select the confirmation message and click Not Junk/SPAM, which will allow future messages to get through.

- Below is example of email you will receive after you successfully registered.

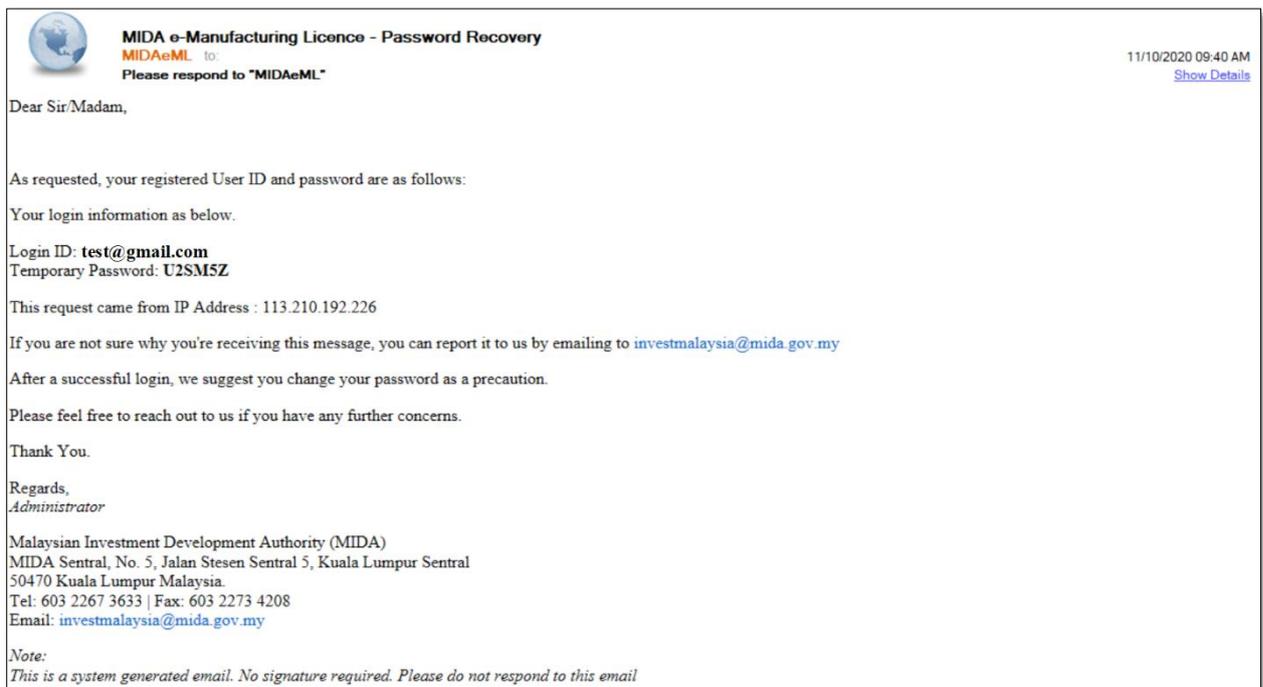


- Enter Login ID in Email field and Temporary Password in Password field. Then click button  to sign in.



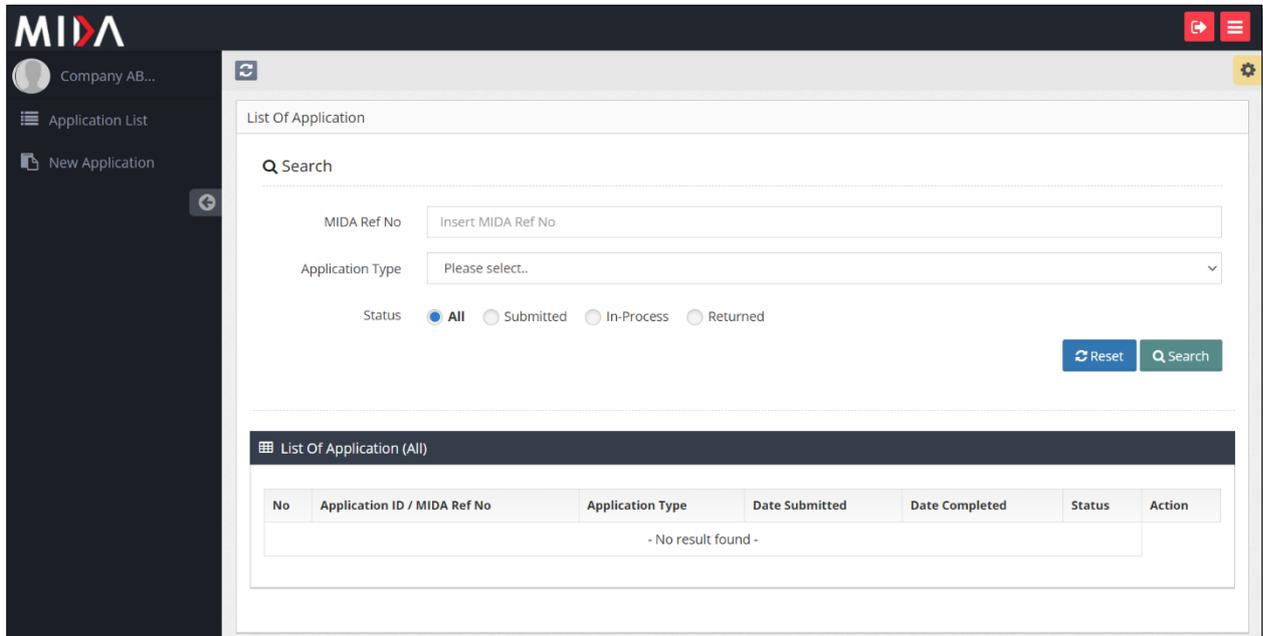
- If you forgot your password you can click to [Forgot password?](#) reset your password. Below box will popup.

- Enter you registered email address. Then click button [Reset Password](#) to reset your password. Your new password will be sent to your email.
- Below is example of email you will receive after you reset your password.

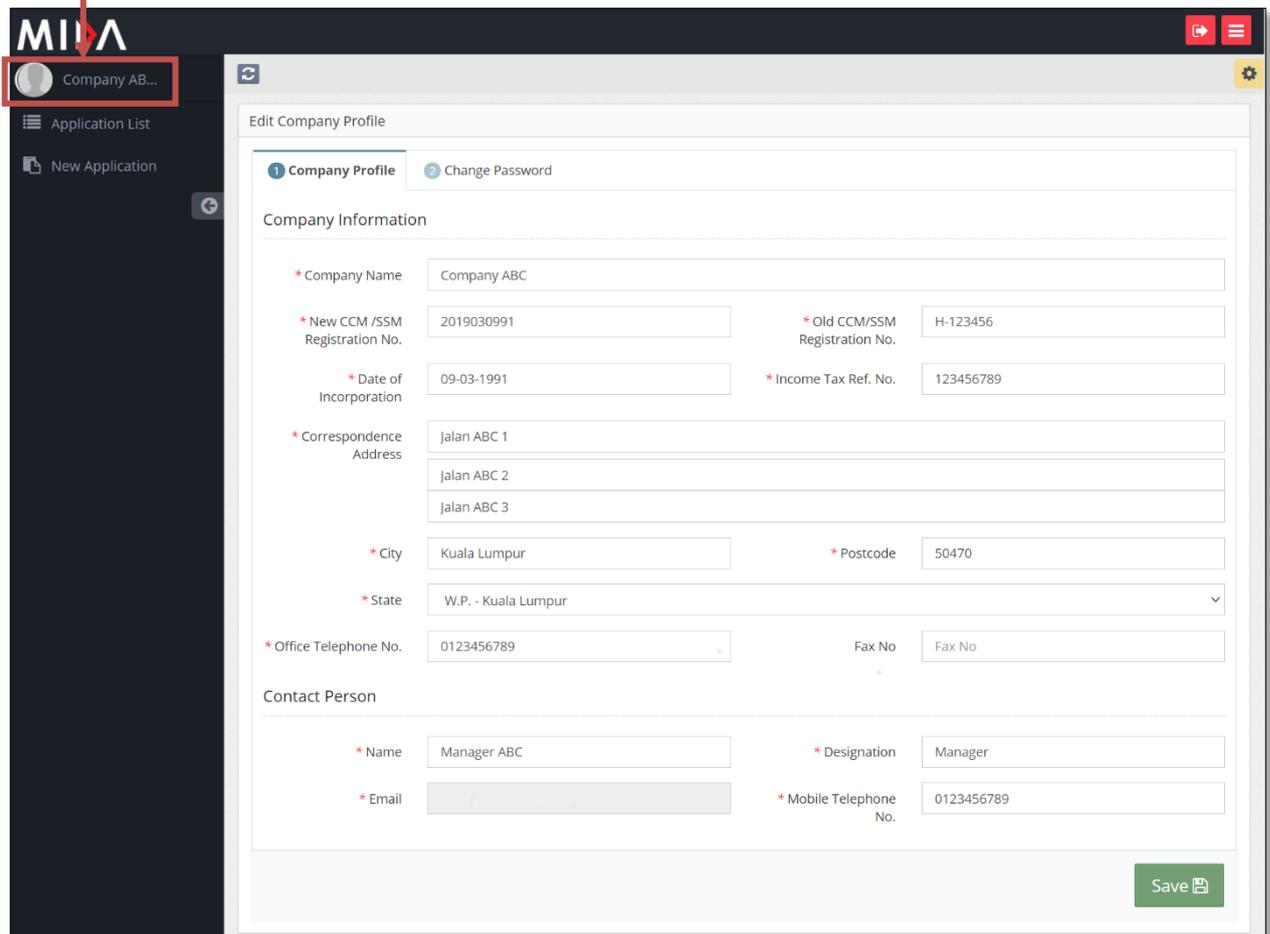


5 Edit Company Profile

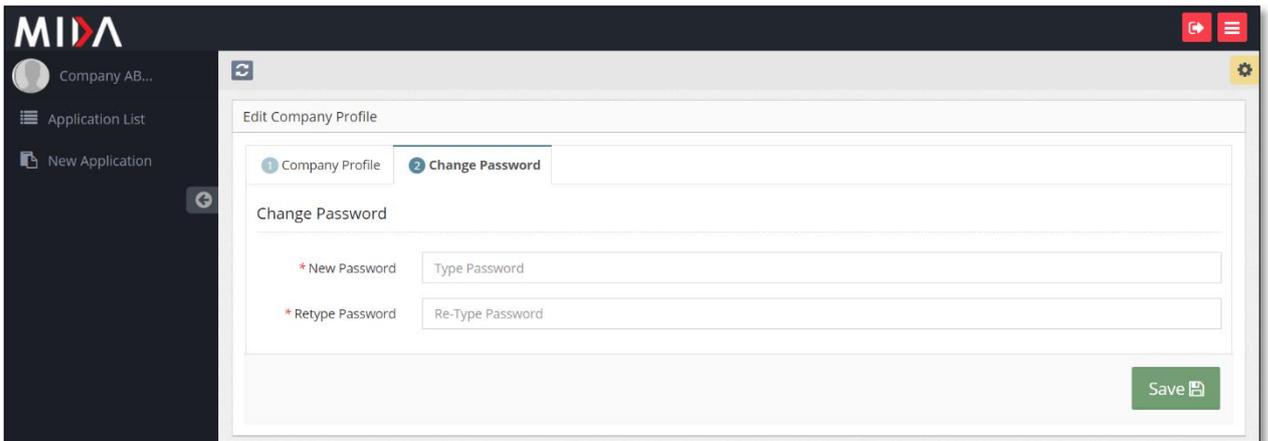
- Once you have successfully login, you will be directed to below page.



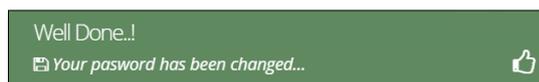
- To update your company details, click **Company Name**.



- Update your company profile, then click button  to save your data.
- To change password click Changes Password tab.
- Below page will be displayed.

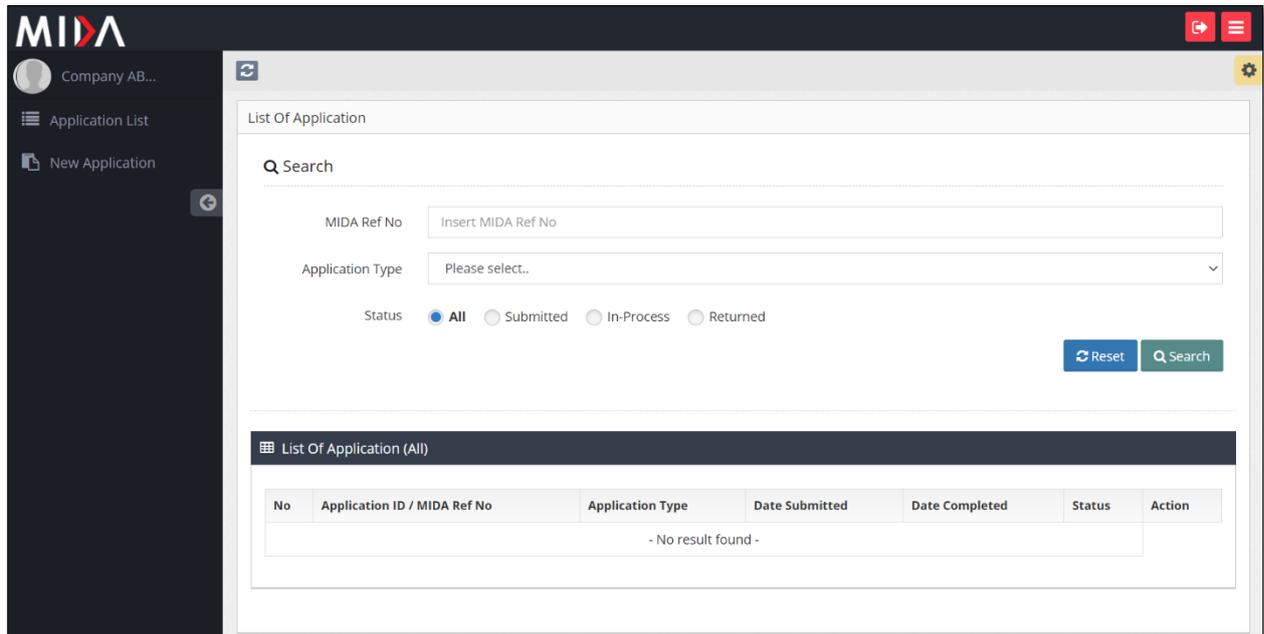


- Enter your New Password then Retype Password.
- Then click button  to save your new password.



- You can now sign-in using your new password.

6 Application List – Search Application



The screenshot shows the MIDA web application interface. On the left is a dark sidebar with the MIDA logo and navigation options: 'Company AB...', 'Application List', and 'New Application'. The main content area is titled 'List Of Application' and features a search section with the following elements:

- A search input field labeled 'MIDA Ref No' with the placeholder text 'Insert MIDA Ref No'.
- A dropdown menu for 'Application Type' with the placeholder text 'Please select..'.
- Status filters: 'All' (selected), 'Submitted', 'In-Process', and 'Returned'.
- 'Reset' and 'Search' buttons.

Below the search section is a table header for 'List Of Application (All)'. The table has the following columns: No, Application ID / MIDA Ref No, Application Type, Date Submitted, Date Completed, Status, and Action. The table body is currently empty, displaying '- No result found -'.

- By default, system will display list of applications related to your company. However, you can also search for your application. Below are the steps:
 - i. Enter **MIDA Ref No / Application Type**.
 - ii. Then click button  to search for your application.
 - iii. Your application will be displayed in the **List of Application (All)** section.

 **Note:** Once you've submitted your application, you will be able to see the status of application under this screen.

7 Register for New Application

- On this page, the system will automatically display the Company Details as shown below.

Tab 1: Company Details

Company Detail

Application Type: SMART AUTOMATION GRANT UNDER THE NATIONAL ECONOMIC RECOVERY PLAN (PENJANA)

* Submission to Division in MIDA: Please select...

* Business Corporation: Please select...

* Company Type: Please select...

* Company Background: Describe your company, business background, activity, establishment and etc. (limited to 1900 characters only)

* Product / Activity:

* Date of First Production: 00-00-0000

* Industry (Based On SSM Profile):

* Percentage of Local Raw Materials (%):

Nationality	No. Of Workers	Percentage
Malaysian		
Foreigner		
Total		

Sales Turnover

* Sales Turnover (RM):

Export Sales

* Percentage (%): * Annual Value (RM):

Domestic Sales

* Percentage (%): * Annual Value (RM):

Export Market

No	Country Name	Delete

Incentive(s) received/currently receiving (if any):

No	Type Of Incentive	Approving Agency	Period Of Incentive	Product/Activity	Date Of Approval	Date Of Expiry	Delete

Grant(s) received/currently receiving (if any):

No	Type of Grant	Amount (RM)	Approving Agency	Purpose and Status of Grant	Date Of Approval	Date Of Expiry	Delete

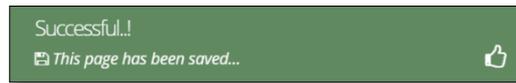
List of related companies* applying/currently receiving Smart Automation Grant (if any):

Info!
 * Other companies in which the applicant company or any shareholder of the applicant company has equity participation (at least 20%)
 ii. Definition of related companies in accordance to the Promotion of Investments Act (PIA), 1995

No	Company Registration Number	Name of Company	Equity Participation (%)	Delete

Save

- Fill-in all required field.
- Click button  to add your data.
- Click button  to delete **Export Market, Incentive(s) received/currently receiving (if any), Grant(s) received/currently receiving (if any) and List of related companies* applying/currently receiving Smart Automation Grant (if any).**
- Then click button  to save your data.

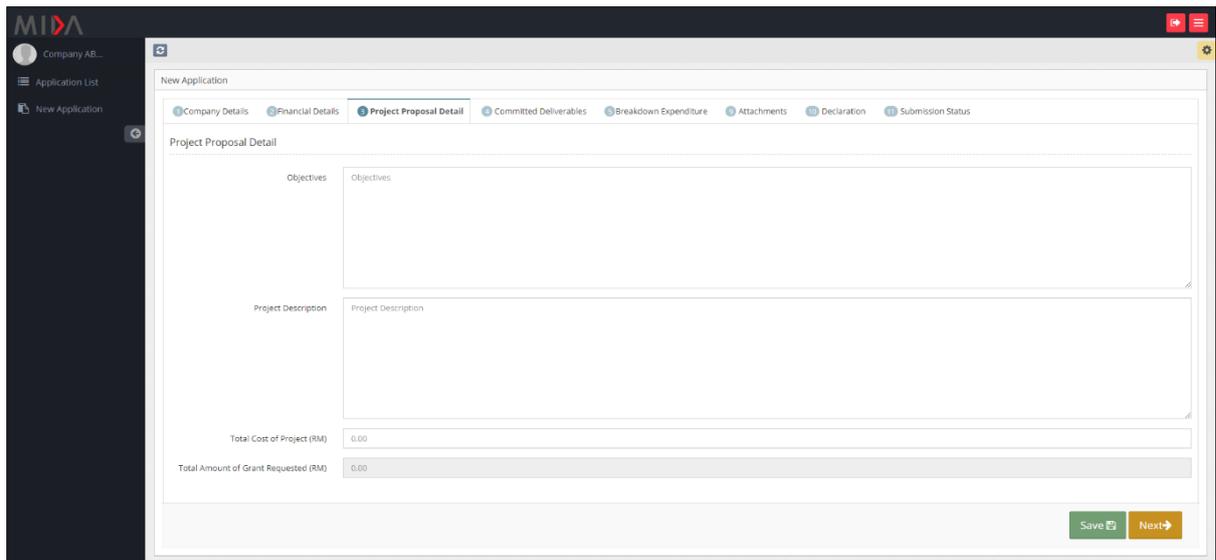


Tab 2: Financing Details

- Fill-in all required field.
- Click button  to add your data.
- Click button  to delete **Company Incorporated in Malaysia, Domestic (to specify potential bank / financial institutions), Foreign (to specify potential bank / financial institutions & country of origin), Other Sources and Shareholders / Members.**
- Then click button  to save your data.

Successful!
 This page has been saved... 

Tab 3: Project Proposed Detail



The screenshot shows the 'New Application' form in the MIDA system. The 'Project Proposal Detail' tab is active, showing fields for 'Objectives', 'Project Description', 'Total Cost of Project (RM)', and 'Total Amount of Grant Requested (RM)'. The 'Save' and 'Next' buttons are located at the bottom right of the form.

- Fill-in all required field.
- Then click button  to save your data.

Successful!
This page has been saved... 

Tab 4: Committed Deliverables

The screenshot shows the 'New Application' form in the MIDA system, specifically the 'Committed Deliverables' tab. The form includes a navigation bar with steps: Company Details, Financial Details, Project Proposal Detail, **Committed Deliverables**, Breakdown Expenditure, Attachments, Declaration, and Submission Status. The main content area is titled 'Committed Deliverables' and contains a table for '(C) COMMITTED DELIVERABLES (at least one)'. The table has columns for 'No.', 'Committed Deliverables', and 'Percentage*'. The 'Percentage*' column is further divided into 'Before', 'After', and 'Percentage'. There are four rows of deliverables, each with input fields for 'Before', 'After', and 'Percentage' values. The first row is 'Reduction of Unskilled Workers' with sub-fields for '(i) Malaysian' and '(ii) Foreign Workers'. Below the table is an 'Info!' section with a link to Appendix 1 for calculation formulas. At the bottom right, there are 'Save' and 'Next' buttons.

- Fill-in all required field.
- Then click button  to save your data.



Tab 5: Breakdown Expenditures

New Application

Company Details Financial Details Project Proposal Detail Committed Deliverables Breakdown Expenditure Attachments Declaration Submission Status

Breakdown Expenditures

+ Add

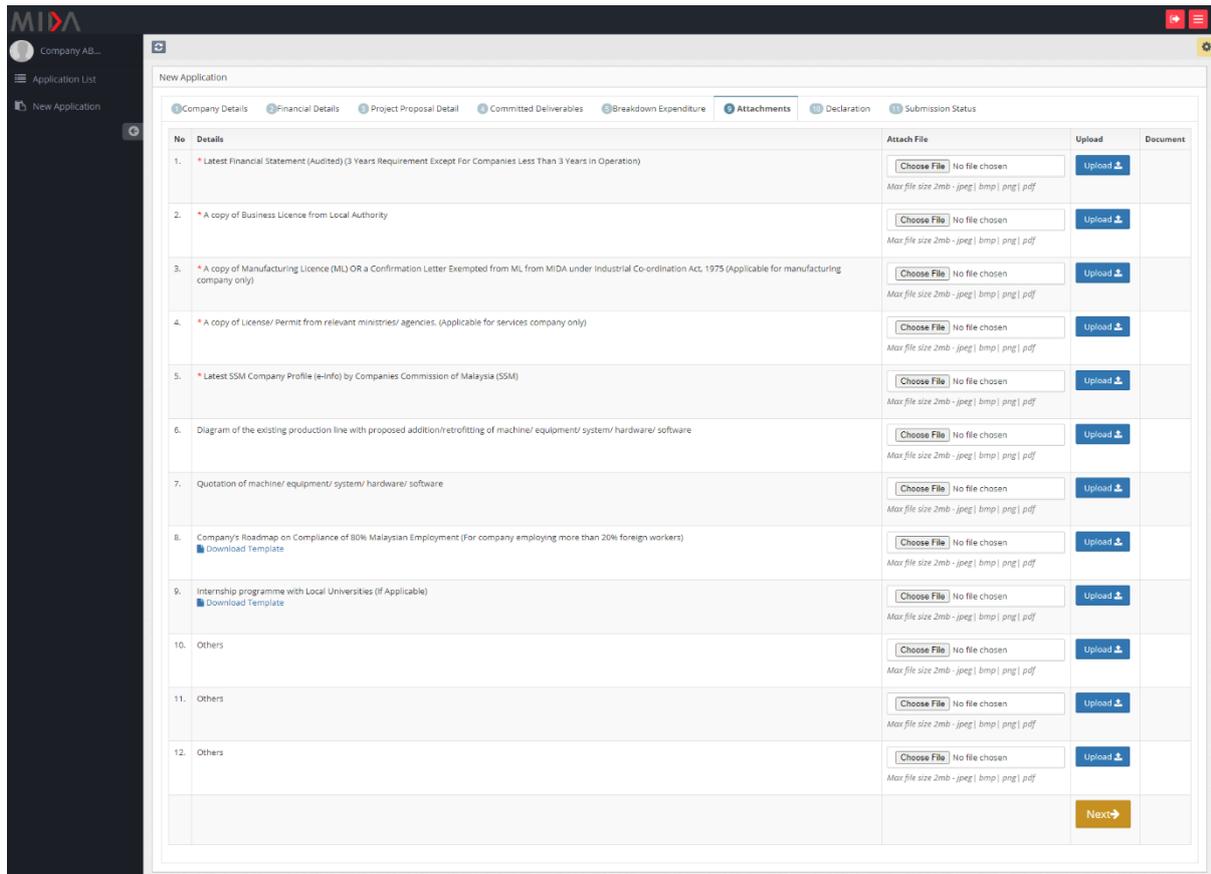
No	Item	Quantity	Amount	Name Of Solution Providers / System Integrators (local/foreign)	Delete
----	------	----------	--------	---	--------

Save Next

- Fill-in all required field.
- Click button  to add your data.
- Click button  to delete **Particulars Breakdown of Expenditures**.
- Then click button  to save your data.

Successful..!
This page has been saved... 

Tab 9: Attachments

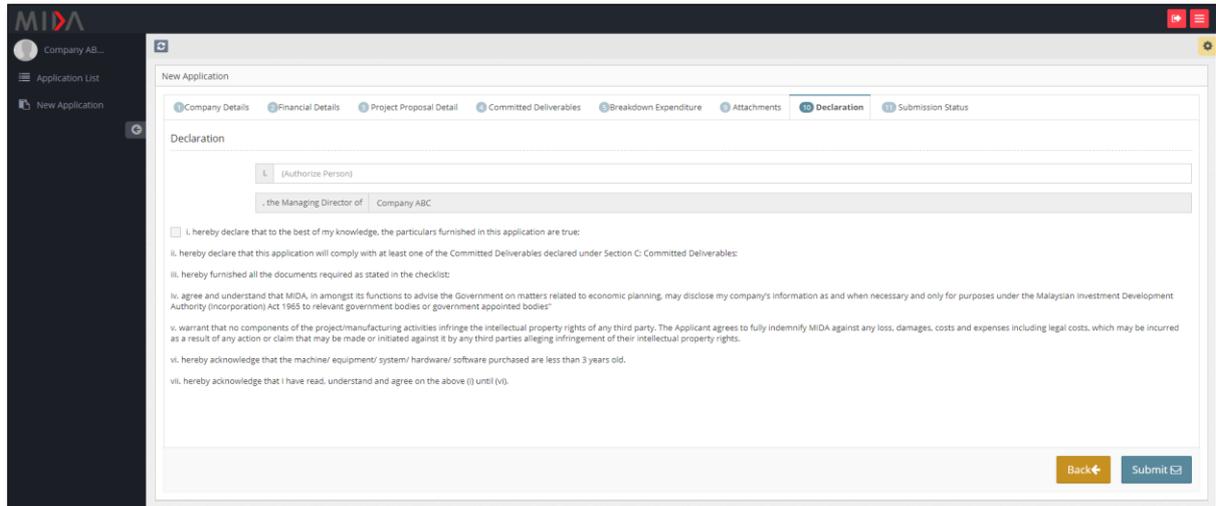


- Upload all related document.
- Click button to upload your document.
- For certain section we provided standard template for you to use.
- Click to download our format. Make sure you changed the format into .pdf before re-upload the document.
- This icon  is displayed if your document is successfully attached.



- Click button to delete uploaded documents.

Tab 10: Declaration



The screenshot shows the 'New Application' interface in the MIDA system. The 'Declaration' tab is active, showing a form with the following fields and text:

Declaration

I, (Authorize Person),
the Managing Director of Company ABC

I hereby declare that to the best of my knowledge, the particulars furnished in this application are true:

ii. hereby declare that this application will comply with at least one of the Committed Deliverables declared under Section C: Committed Deliverables:

iii. hereby furnished all the documents required as stated in the checklist:

iv. agree and understand that MIDA, in amongst its functions to advise the Government on matters related to economic planning, may disclose my company's information as and when necessary and only for purposes under the Malaysian Investment Development Authority (Incorporation) Act 1965 to relevant government bodies or government appointed bodies"

v. warrant that no components of the project/manufacturing activities infringe the intellectual property rights of any third party. The Applicant agrees to fully indemnify MIDA against any loss, damages, costs and expenses including legal costs, which may be incurred as a result of any action or claim that may be made or initiated against it by any third parties alleging infringement of their intellectual property rights.

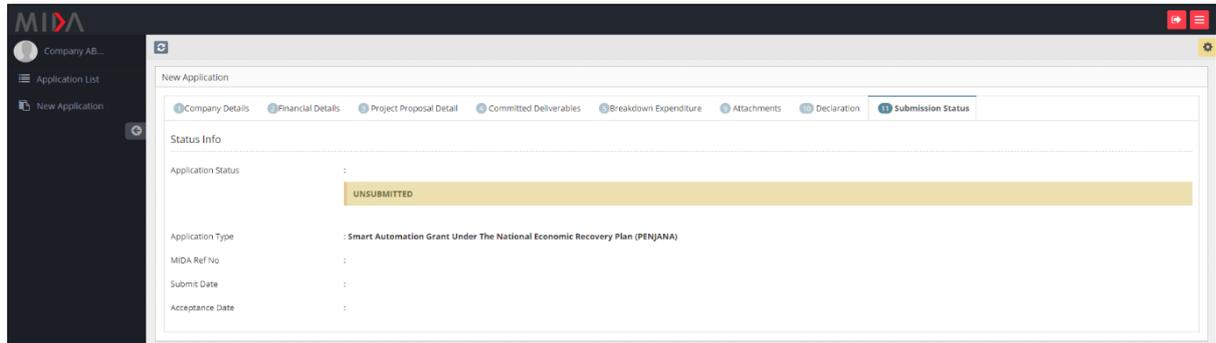
vi. hereby acknowledge that the machine/ equipment/ system/ hardware/ software purchased are less than 3 years old.

vii. hereby acknowledge that I have read, understand and agree on the above (i) until (vi).

Buttons: Back, Submit

- Tick for declaration.
- Then click button to submit application.

Thank you..!
📧 Your application has been successfully submitted... 👍

Tab 11: Submission Status

- Your application info will be displayed in this tab.
- **MIDA Ref No** and **Acceptance Date** will be displayed once MIDA have accepted your application.

8 FAQ

Login Issues

Some general things to note if you are having trouble logging in

1. Incorrect user ID or password.

Make sure you're using the correct user ID and password. Refer to the email sent to you during the creation of the user ID and password.

2. I've forgotten my password or I can't remember my User ID or Password. It happens! In order to retrieve both, you will need to take below steps.

- i. First, request your password by clicking Forgot Password on the login page.
- ii. We will resend the user ID and password to the email address for the account created.
- iii. If you're not sure about your email address created under MIDA e-Incentive System, please call MIDA Helpdesk at 03-22676663 or log your problem in  (Technical Enquiries).

3. How can I tell if I'm logged in?

If you are logged in, you will see page with your user registered name being displayed at top left